



Annandale State School

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Parents and guardians

Great news: Annandale State School is proud to offer QParents to our families.

The QParents web and mobile application provides a more convenient, easier way for parents and legal guardians of Queensland state school students to interact with their child's school. Parents will have secure, online access to their child's student information, anytime, anywhere, through a smartphone, tablet or computer.

QParents allows parents to connect instantly with their child's school to access and manage their child's student information, including:

- Attendance and absence details, as well as the ability to notify the school of an absence
- Academic report cards
- Viewing unpaid invoice details, payment history, and making payments online
- Viewing and updating personal student details, including medical conditions and address □
Enrolment details

QParents will assist both staff and parents in sharing and responding to information in an efficient and effective way.

If you would like to register to access QParents please complete the reverse side of this letter and return it to the school office. The QParent Account Owner must be a parent or legal guardian.

QParents won't replace the traditional ways you communicate with our school, but it will provide another way to communicate with us.

More information about QParents can be found at <https://qparents.qld.edu.au/#!/about>

Jan Cooper - Principal

REQUEST LETTER

Letter nominating QPAO

Preparing for QParents

To make the QParent registration process as smooth as possible, please help us by filling out the details below and returning them to the office at your earliest convenience.

A QParent Account Owner must be a parent or legal guardian. Please complete your details below: name, email address and mobile phone number.

Name of QPAO:

QPAO's email address:

QPAO's mobile phone number:

Please list each student access is required for:

Student's name Student's class

Student's name Student's class

Student's name Student's class

Student's name Student's class

- On submission of this REQUEST LETTER you will be invited to be a QPAO.
- The invitation, which contains your unique invitation code, will be sent to you to the above email. This will start the registration process by simply clicking on a link in the email.
- You will then be asked to enter 100 points of Identification.
- The school will approve this process and you will receive a second email to proceed to add your student/s. The school will give the student a flyer to bring home with their EQ ID number which will be required to complete the registration process. This EQ Id for each student can also be found on the student report or an invoice.
- A final check is conducted by the school and you will be notified by email. You will then have access to all the features available in QParents.

Don't forget to record the QPAO information somewhere safe and easily accessible.

This form has been submitted by:

Name printed: Signature:.....

Date:.....